

May 11-13<sup>th</sup>, 2017

## VENDOR RULES & REGULATIONS

### Official Set-Up Day – “Asphalt & Inside Arena Building Vendors”

Load in will begin Tuesday, May 9<sup>th</sup> from 9:00 a.m. - 6 p.m. Asphalt and Arena Building vendors should enter through the northwest entrance (Gate 9) of the auction park. You may NOT tear down until the last car crosses the auction block on Sunday. All vendor need to be open for business Thursday – Saturday 10pm-5pm.

### Official Set-Up Day – “Swap Meet Vendors”

Load in will begin Tuesday & Wednesday, May 9-10 from 8 a.m. - 6 p.m.. Swap Meet vendors should enter through the north entrance by the vendor office (Gate 6) of the auction park. You may NOT tear down until the last car crosses the auction block on Sunday. Security will begin at Gate 6 starting Tuesday at 6pm. All vendor need to be open for business Thursday – Saturday 10pm-5pm.

### GENERAL INFORMATION

Auctions America assumes no responsibility for any damage or loss by fire, theft or any other cause whatsoever. Vendors and spectators use the facilities at their own risk and agree to indemnify and save harmless Auctions America, its agents and employees from any loss or liability including but not limited to costs of defense, arising from participation at events conducted by Auctions America and/or held at the Auburn Auction Park. Vendors will indemnify and save harmless Auctions America for any such loss or liability arising from conduct of any vendor towards another vendor or the public

Auctions America reserves the right to reject application for space rental or renewal on the basis of unsatisfactory previous conduct, merchandise that does not fit within the scope of the event, or upon any other basis made in the sole determination and at the sole discretion of Auctions America. Auctions America also reserves the right to remove individuals who exhibit unsatisfactory behavior during an event. Misuse of any show credentials will result in ejection from Auction Park. Failure to comply with any of the rules and regulations may result in loss of the willingness of Auctions America to renew a space rental or immediate removal from grounds.

### ➤ SPACE USAGE RESTRICTIONS

- Swap meet spaces shall be used for sale of product, NOT used as solely as camping or parking spaces.
  - Merchandise for sale in Swap Meet B & D must be a minimum of 80% automotive.
  - No selling of vehicles in the swap meet. However, you may sell PARTS ONLY CAR in Swap Meet B. Car must be non-running, no motor, and appear to be a parts car. You MUST get prior approval to place any vehicle in Swap Meet B.
  - All merchandise, vehicles and tent stakes must be contained within assigned space and vendors may not engage in any sales or business activities outside the assigned space without the written consent of an authorized agent of Auctions America.
  - All tent stake holes must be filled in at tear down. Failure to do so will result in a \$75.00 fine.
- **No food or beverage sales.** Only contracted food vendors and concessionaires may sell food or beverages of any kind, including water.
- **No selling of counterfeit products** of any kind. This includes sunglasses, purses, etc.

- **Vehicles used for restocking** may be brought in (with a vehicle pass) between 7 a.m. and 9 a.m. All vehicles that are not part of the display/booth that are in the park after 9 a.m. will be towed unless approved and hidden in booth area.
- **Hauling Merchandise / Transportation on grounds.** Temporary vehicle passes to pick up parts or deliver supplies are available at the Vendor Office located by Gate 6. Hand stamp, vendor pass or gate ticket are required before any temporary pass will be issued. No hauling passes are available between 10 a.m. and 5 p.m. on Friday and Saturday. No vendor vehicles will be allowed to enter or exit grounds between 10 a.m. and 5 p.m. on Friday and Saturday. Additional options for parts hauling are available. Please visit the vendor office should you need assistance hauling your parts to the gate.
- **No Subleasing of space.** The Vendor shall not assign, sublet or apportion the whole or any part of their assigned space or have representatives, equipment or materials from other firms than their own in their assigned space without the written consent of Auctions America.
- **Transfer of space.** The transfer of renewal space is allowed only with the express authorization from Auctions America. Auctions America exclusively reserves the right to approve any and all transfer requests at its sole discretion. Criteria for the approval of transfer of space will be determined solely by Auctions America and implemented and enforced as Auctions America deems in the best interest of the company and the event.
- **Alcohol Policy:** Alcohol brought in on Auctions America grounds is prohibited by the Indiana Alcohol & Tobacco Commission. Coolers will be checked at the gates. If alcohol is found, you will be removed from the grounds.
- **No ATV's, gators, rangers, etc are allowed onto the grounds.** Please contact DEVER Golf Cart Rental at 859-455-9586 for more information.
- **Generators** are permitted as long as they do not pose a fire safety hazard, are too loud or not properly vented. Generators causing excessive noise or fumes are strictly prohibited. Generators that vent exhaust fumes directly into adjoining vendor spaces are strictly prohibited. Generators should be vented above vehicles and crowd.
- **Pets** are strongly discouraged for health and safety reasons. If you cannot make other arrangements for boarding, your pet must be on a leash and policing and clean up after it is required. Your pet must be under your control at all times, and you are fully responsible for its actions. Any offensive or unsafe action by your pet may result in expulsion without refund.
- **Trash Removal:** Vendors will be charged \$75.00 for removal of excessive trash that is not properly bagged. Trash bags are available at Vendor Office. It is mandatory that all cardboard boxes be broken down and stacked by a trash cans for removal.
- **Tent Rental:** You may use the tent company of your choice. Auctions America can recommend Taylor Rental 260-925-3000 or A Party Apart 260-969-0999. Auctions America shall retain the right to ban any tent or structure that does not meet applicable safety standards.
- **Vehicle Passes:** Only one vehicle pass will be issued per space. Vehicle pass MUST be affixed permanently to vehicle's windshield prior to entry grounds. The sticker covers admission for up to two people in the vehicle. Any additional individuals in the vehicle must present a separate pass or pay admission to enter the grounds.
- **CANCELLATION:** No money paid pursuant to this agreement will be refunded in the event of a cancellation less than 15 days before the event. Any refunds for cancellations 15 days or more prior to the date of the event will be made subject to deduction of a service charge of \$25.00 per space.
- Please sign and return that you have read the rules & regulations.**

**AUCTIONS AMERICA**

Contact: Connie Miller 260.927.9797 / vendors@auctionsamerica.com